



MEMORANDUM

PAC/Reso/990

To: All Members, Passenger Agency Conference
Accredited Representatives

From: Director, FDS Operations, GDC

Date: **1 September 2023**

Subject: **MAIL VOTE (A621)**
PAC1 (Mail A621)
Proposal for Changes to Remittance Frequency for Agents in Canada and Bermuda

Background Information

Submitted by APJC Canada and Bermuda

The APJC reviewed the provisions of Resolution 812 requiring BSPs with more than 2 reporting periods per month to comply with a remittance frequency of 5-business days after the close of the reporting period, while for Canada, the existing remittance frequency had been 10-calendars days after the close of the reporting period, and for Bermuda, 15-calendar days after the close of the reporting period.

The APJC was encouraged to discuss how to reach the required alignment, reviewing potential obstacles and agreeing to work together towards compliance. Airline members of the APJC stated support to have this alignment completed as soon as possible but if there were any market conditions identified, then those would be considered when determining the timeline of implementation.

APJC Agent delegates, also board members of ACTA, the Canadian Travel Agent Association, proposed reaching out to the IATA Accredited travel agency community in Canada and Bermuda to seek their input towards alignment, potentially by 1 January 2024. The APJC agreed to receive the input from the market and to come back to the APJC with an implementation date for approval and onward submission to PAConf for adoption.

APJC Canada and Bermuda received the input from the Agent members of the APJC who proposed alignment with the remittance frequency provisions under Resolution 812, as of 1 January 2024, whereby the remittance frequency would change from the current 10-calendar days after the close of the billing period to 5-business days after the close of the reporting period.

APJC Canada and Bermuda unanimously approved the alignment of remittance frequency effective 1 January 2024.

Proposed Solution

APJC Canada and Bermuda unanimously approved the alignment of remittance frequency to 5-business days after the close of the remittance period, effective 1 January 2024.

Effective Date

The proposed effective date of these changes is 1 January 2024.

Proposed Action

Conference to adopt changes to the Remittance Frequency for Agents in Canada and Bermuda, effective 1 January 2024, where remittance frequency will be **5-business days** after the end of the billing period.

The timetable for this Mail Vote is as follows:

Voting Period: 1 – 15 September 2023

Filing Period: 16 – 30 September 2023

Effectiveness: 1 January 2024

To cast a vote, Members are asked to access the application from the following [link](#).

Please note that no other form of voting will be accepted. Voting will conclude at close of business MAD time on **Friday, 15th September 2023**. Votes not cast by that deadline will be deemed to be affirmative.

In conformity with the Mail Vote procedure endorsed by PAConf in October 2009, this Mail Vote has been provided in advance to representatives of the agency associations ECTAA, UFTAA and WTAAA for review and/or comment.

Any Member seeking clarification on any aspect of the mail vote or the mail vote process is invited to contact the IATA Passenger Governance team by email to pac-gov@iata.org.

A handwritten signature in black ink, appearing to read 'J. Rodriguez', with a stylized flourish at the end.

Juan Antonio Rodriguez
Director, FDS Operations, GDC