

IATA SIS Production

Major Release 1.9 Communication

Version No: 1.0

REVISION HISTORY LOG

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Major Release 1.9 Deployment Schedule

The deployment of Major Release 1.9 is planned to be executed before the start of the Nov P1 2016 clearance.

The deployment, including SIS Production downtime, is currently planned to occur after Oct P4 2016 period closure i.e. on Nov 7th, 2016 and after 1700 EST. Final details regarding the time of implementation will be circulated prior to the release.

The validation changes will be deployed in the Sandbox environment in early October for your reference and the date will be confirmed via a SIS bulletin. We ask that you test your files through Sandbox prior to the implementation of Release 1.9 in order to ensure a smooth transition to the new validations.

Note: Changes included in this document are only those associated with Release 1.9. All other corrections to the Record Structures or ISPG will be outlined in the ISPG Change Log and not this document.

Scope of Major Release 1.9

CMPs accepted by the SIS Steering Group

The list of CMP (Change Management Process) items covered in this Major Release are explained in greater detail in the table below.

Some changes may have an impact on SIS Users so we recommend to go through the below section in detail for evaluating any possible impact (please refer to Applicability and Change sections within each CMP).

CMP #	Subject	Affected Billing Categories	Affects Record Structure?	Changes in Validation?
692	Payment Status Update	MISC	No	No
691	RM Analysis Report Payables/Receivable – Passenger Non Sampling & Cargo	PAX/CGO	No	No
690	SRCD 90 - 94 Validation of ISC amount	PAX	No	Yes
686	New Expiry alert in Correspondence	PAX/CGO/MISC	No	No
684	Miscellaneous Rejection invoices location ID control	MISC	No	Yes
682	Daily bilateral invoice- Indicate the last file sent in the IS-XML for control checks	MISC	Yes	No
680	Miscellaneous Bilateral Invoices sent during the void period	MISC	No	No
667	Miscellaneous Invoice - Minimum Quantity Flag	MISC	No	No
666	Legal archiving to be set up per location ID	MISC	No	No
664	Net Due day should automatically compute the Due date in SIS	MISC	No	Yes
663	Miscellaneous Invoice Summary Report: Add 'Transaction Type'	MISC	No	No
661	Correspondence: Pop-up before sending a correspondence	ALL	No	No
652	Member profile change - Miscellaneous Daily Payable Outputs for Bilateral Invoices	MISC	No	No
619	Member profile option to indicate whether Daily Payable Outputs for Bilateral Invoices are required (IS-XML &/or OAR)	MISC	No	No

<p>692</p>	<p>Payment Status Update</p>	<p><u>Description:</u></p> <p>This CMP provides additional benefits to airlines and suppliers. It provides an option for the billing and billed parties to update the payment statuses for Miscellaneous bilateral Invoices/Credit notes. Use of this functionality is optional.</p> <p><u>Applicability:</u></p> <ol style="list-style-type: none"> 1. Bilateral Miscellaneous Invoices/Credit Notes <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. IS-WEB – Effective for Miscellaneous Invoices/Credit Notes billed from Billing Period 2016-Nov-P1 onwards <ol style="list-style-type: none"> a) Miscellaneous Receivables / Payables - Manage Invoice Screen b) Miscellaneous Payable - View Daily Bilateral Invoices Screen c) Miscellaneous Receivables / Payables - Invoice Summary Report - Payment status columns d) New Miscellaneous Contact types for payment status update notifications. 2. CSV Files – Effective for Miscellaneous Invoices/Credit Notes billed in/after than Billing Period 2016-Nov-P1 <ol style="list-style-type: none"> a. Input CSV files - Two new input CSV file formats for Payment Status updates provided by the Members for Payables Invoices/Credit Notes (i.e. provided by Billed Members), and also Receivables Invoices/Credit Notes (i.e. provided by Billing Members). b. Output CSV files - Two new output files related to Payment Status updates will generate on a daily basis for Members who wish to receive them, and where data is available (one for Receivables Invoices/Credit Notes and the other for Payables Invoices/Credit Notes) <p>See Appendix A for IS-WEB changes / new file formats</p> <p>See Appendix B - Miscellaneous Receivables / Payables - Invoice Summary Report - New columns added</p>
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<p>691</p>	<p>RM Analysis Report Payables/ Receivable - Passenger Non Sampling & Cargo</p>	<p><u>Description:</u></p> <p>Currently, the Passenger Non-Sampling and Cargo Rejection analysis reports can be run for a single original Billing Month. This change allows members to run the report for a range of Billing Months (not exceeding 12 months) which will make the report more user-friendly.</p> <p><u>Applicability:</u></p> <ol style="list-style-type: none"> 1. IS-WEB: <ol style="list-style-type: none"> a) Passenger >> Receivables/Payables >> Non Sample Rejection Analysis b) Cargo >> Receivables/ Payables >> Rejection Analysis <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. IS-WEB – Passenger Non-Sampling and Cargo Rejection analysis reports can now be run for a range of Original Billing Months that can be between 1 and 12 months: <p>See Appendix C</p>
<p>690</p>	<p>Source codes 90 - 94 billings - Validation of ISC amount</p>	<p><u>Description:</u></p> <p>For Passenger Frequent Flyer billings there is no validation of the “Gross x ISC = ISC amount”. This is a requirement since there could be cases where part of the ticket could have been issued with miles and partly paid for. Some airlines default the ISC percentage to 9% but put the ISC amount as 0. A new validation rule ensures that if the ISC amount is zero then the ISC % should be zero as well.</p> <p><u>Applicability:</u></p> <p>IS-WEB , IS-IDEC and IS-XML Files : This CMP is only applicable for the following Passenger transactions:</p> <ul style="list-style-type: none"> • Non-Sampling prime billings (source code 90), RMs Stage 1 (source code 91), Stage 2 (source code 92), Stage 3

		<p>(source code 93), and BMs (source code 94)</p> <ul style="list-style-type: none"> • Sampling prime billings (Form A/B) billed using Source Code 90 <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. IS-WEB – <ol style="list-style-type: none"> a) Passenger Non-Sampling Prime Capture Screen b) Passenger Non-Sampling Rejection Memo Coupon Capture Screen c) Passenger Non-Sampling Billing Memo Coupon Capture Screen 2. IS-IDEC and IS-XML files <p>New validations will apply on fields 'ISC %' and 'ISC Amount' for Passenger source codes 90 - 94.</p>
<p>686</p>	<p>New Expiry alert in Correspondence</p>	<p><u>Description:</u></p> <p>Currently some members initiate a correspondence and save it but they don't send it out. At times they forget to send the saved Correspondences and when the time limit to send such correspondence cases expires, the system automatically deletes such open correspondences. This CMP provides an option for SIS to send an email alert before expiry date of correspondences in 'Open-saved' or 'Open-Ready to Submit' status.</p> <p><u>Applicability:</u></p> <p>This CMP is applicable for Passenger, Cargo and Miscellaneous billing categories.</p> <p><u>Changes:</u></p> <p>A new system alert that sends the correspondence expiry reminder to the initiating member before expiry date of correspondences in 'Open-saved' or 'Open-Ready to Submit' status. The alert will be 3 calendar days before the</p>

		correspondence expires.
684	Miscellaneous Rejection invoices location ID control	<p><u>Description:</u></p> <p>Currently it is possible to reject invoices using Location IDs different from what they were originally billed from or billed to. This has implications on VAT applicability. This CMP will enforce new validations which makes it mandatory to enter the same location ID which existed in the original billing except in cases where the location ID was deactivated.</p> <p><u>Applicability:</u></p> <ol style="list-style-type: none"> 1. IS-WEB and IS-XML Files – Miscellaneous Rejection Invoices <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. IS-WEB – A validation is being implemented to prevent the user upfront from capturing wrong Location ID for the Rejected Invoice and an error message will be displayed on the screen to the user. 2. IS-XML Files – A validation is being implemented to fail validation if the location ID of the original billing is changed. The invoice will be marked as 'Error Non-Correctable'.
682	Daily bilateral invoice- Indicate the last file sent in the IS-XML for control checks	<p><u>Description:</u></p> <p>For better control for daily bilateral output files, the IS-XML file will indicate the file name of the last file sent to the airline by SIS. This way airlines can check whether they missed loading any daily bilateral files.</p> <p><u>Applicability:</u></p> <ol style="list-style-type: none"> 1. IS-XML files: This is applicable only for the daily bilateral IS-XML files for location and non-location specific. <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. Daily Delivery Output File: There is no change in the file naming convention or file structure. In the File Transmission Header one occurrence of node 'TransmissionData @Name' will always be created where attribute Name will be

		<p>“PreviousISOOutputFileName”.</p> <ol style="list-style-type: none"> In case of Non-Location specific files, this field value will indicate the previous Non-Location specific file Daily Bilateral Payables file generated for that Billed Member In case of Location specific files, this field value will indicate the previous Daily Bilateral Payables file generated for that Billed Member, for that Location If the system is unable to find a previous file, i.e. if file is generated for the first time, “None” will be provided as the field value (without the quotes)
680	Miscellaneous Bilateral Invoices sent during the void period	<p><u>Description:</u></p> <p>Currently there is a void period after ICH period closure (17:00 EST to 00:00 hours EST). During this time any files sent to SIS fail until the new period opens. Since the period opening relates only to clearing house functionality, this change allows members submitting bilateral invoices during this time to be successfully accepted in SIS.</p> <p><u>Applicability:</u></p> <p>This CMP applies only for IS-XML files having Miscellaneous Invoices/Credit Notes billed using SMI B / P / R / S.</p> <p><u>Changes:</u></p> <p>IS-XML Files: If a Miscellaneous bilateral Invoice/Credit Note is submitted in a void period and the Billing Period is not provided in the file, it will not fail with the validation error of ‘Invalid Billing Period’ and will be validated successfully</p>
667	Miscellaneous Invoice - Minimum Quantity Flag	<p><u>Description:</u></p> <p>Currently for Miscellaneous invoices captured on IS-WEB if ‘Minimum Quantity Flag’ is checked at the Line Item Detail level, it remains unchecked at the Line Item level and it use to default the Quantity field to ‘1’ irrespective of the quantity in the line item detail.</p> <p>With this CMP, if a Miscellaneous invoice with only one entry at the Line Item Details Level with Minimum Quantity Flag</p>

		<p>checked is captured via IS-WEB then the system will replicate the exact values at the Line Item level.</p> <p><u>Applicability:</u></p> <ol style="list-style-type: none"> 1. IS-WEB: Only Miscellaneous Invoices/Credit notes captured via IS-WEB. Not applicable to IS-XML file submissions. <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. IS-WEB: The validation is being implemented to replicate the exact values at the Line Item level irrespective of whether a new Line Item Detail is being captured or an existing Line Item Detail is being modified.
666	Legal archiving to be set up per location ID	<p><u>Description:</u></p> <p>Currently if a Member has opted for Legal Archiving of a Billing Type (Payables or Receivables) of a Billing Category, then archiving is performed for the appropriate Invoices/Credit Notes irrespective of Invoice's Billing Location or Billed Location. This CMP adds a functionality for Miscellaneous Invoices/Credit notes where Legal Archiving will be based on the Location for which the Invoice/Credit Note pertains.</p> <p><u>Applicability:</u></p> <ol style="list-style-type: none"> 2. IS-WEB: Only Miscellaneous Invoices/Credit notes <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. IS-WEB: In "Member Profile" screen, two new hyperlinks will be added to tab 'e-Billing' that will enable definition of Location IDs for which Legal Archiving should be done for Miscellaneous Receivables and Payables Invoices/Credit Notes. <p>See Appendix D</p>
664	Miscellaneous – Automatic computation of Net Due Date for	<p><u>Description:</u></p> <p>Currently in Miscellaneous, SIS allows the user to capture/submit the 'Net Due Date' as well as the 'Net Due Days'. With this</p>

	bilateral settlement invoices	<p>change the 'Net due date' field should be automatically calculated by SIS and populated only if the 'Net Due Days' field is populated.</p> <p>The Due Days' field will also display on the invoice PDF.</p> <p><u>Applicability:</u></p> <p>IS-WEB or IS-XML file : Only to Miscellaneous Bilateral Invoices/Credit Notes/Rejection/Correspondence</p> <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. The system will derive 'Net Due Date' by taking the 'Invoice date' + the number of days in the field 'Net Due Days'. It is applicable only in cases where the 'Net Due Days' is provided and 'Net Due Date' is not provided.
663	Miscellaneous Invoice Summary Report: Add 'Transaction Type'	<p><u>Description:</u></p> <p>The current Miscellaneous Invoice Summary reports (Receivables and Payables) does not give an indication whether the invoice pertains to an 'Original invoice', 'Rejection Invoice', 'Correspondence Invoice' or a 'Credit Note'</p> <p>This CMP will add a column to these two reports indicating the transaction type as well as adding this field to the search criteria.</p> <p><u>Applicability:</u></p> <ol style="list-style-type: none"> 1. IS-WEB : <ol style="list-style-type: none"> a) Miscellaneous Receivables - Invoice Summary Report b) Miscellaneous Payables - Invoice Summary Report <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. IS-WEB: Addition of new column to indicate Transaction Type

		See Appendix B
661	Correspondence: Pop-up before sending a correspondence	<p><u>Description:</u></p> <p>Sometimes when a member creates a new correspondence or responds to an existing correspondence they hit the "Enter" key accidentally and it invokes the "Send" functionality, this results in sending of the correspondence to the other member before the content is finalized by member.</p> <p>This CMP provides a new confirmation pop-up before the member sends a correspondence that checks if the member is ready to send the correspondence and hence prevents any uncompleted correspondence to be sent accidentally.</p> <p><u>Applicability:</u></p> <ol style="list-style-type: none"> 1. IS-WEB : Passenger, Cargo and Miscellaneous <p><u>Changes:</u></p> <ol style="list-style-type: none"> 1. IS-WEB : <ul style="list-style-type: none"> • Passenger Correspondence Screen • Cargo Correspondence Screen • Miscellaneous Correspondence Screen
652	Member profile change - Miscellaneous Daily Payable Outputs for Bilateral Invoices	<p><u>Description:</u></p> <p>Currently activating/deactivating the Daily Payable Outputs is a future period update. So members have to wait for a new billing period before this gets activated/deactivated. With this change the activation/deactivation is immediate.</p> <p><u>Applicability:</u></p>

		<p>1. IS-WEB: Member Profile Screen – Miscellaneous Tab</p> <p><u>Changes:</u></p> <p>This member profile field changes from a Future Period update to an immediate update.</p>
<p>619</p>	<p>Member profile option to indicate whether Daily Payable Outputs for Bilateral Invoices are required (IS-XML &/or OAR)</p>	<p><u>Description:</u></p> <p>Currently there is no option to switch off IS-XML/OAR outputs for daily bilateral files. So even if a member does not need these files, it continues to be generated. This CMP provides an option in Member Profile setting whether or not the member requires daily IS-XML / daily OAR files when daily delivery was selected for Miscellaneous Bilateral Invoices/Credit Notes.</p> <p><u>Applicability:</u></p> <p>2. IS-WEB: Member Profile Screen</p> <p><u>Changes:</u></p> <p>1. IS-WEB: Member Profile:</p> <ul style="list-style-type: none"> a) A new section ‘Daily Payables Bilateral Invoices’ has been added to tab Miscellaneous b) When this is introduced all members that currently have ‘Daily Payable Outputs for Bilateral’ selected, will still have the daily IS-XML / Daily OAR selected. If they do not require any of these files they can disable the option from the member profile <p>See Appendix E</p>

Appendix A – CMP 692

Table1

Payment Status as per Billing Member (Receivables)

Update Payment Status

*Payment Status as per Billing Member: Please Select	Currency of Amount Received: Please Select	Amount Received: 0.000	Currency of Total Amount Received: Please Select	Total Amount Received: 0.000
Remarks: <div style="border: 1px solid black; height: 40px;"></div>		Date of Wire Transfer Receipt: DD-MMM-YY	Reference Number: <input type="text"/>	

Payment Status History

Payment Status	Timestamp UTC	Updated By	File Name	User Name	Remarks	Currency of Amount Received	Amount Received	Currency of Total Amount Received	Total Amount Received	Date of Wire Transfer Receipt	Reference Number
Fully Paid Dir.	28-Mar-16 16:00	User		Jonathan Swift	Payment Received and Settlement Completed for this Inv	USD	368.690	USD	368.690	28-Mar-16	TRFAI54263744F001
Rejected	14-Mar-16 16:00	System									
Delivered	05-Feb-16 16:00	System									

Pagination Controls

Table 2

Home >> Miscellaneous >> Receivables >> Manage Invoice

Invoice Search

Search Criteria

* Billing Year/Month: 2016-Feb	* Billing Period: All	Transaction Type: All	Invoice/Credit Note Status: All	Billed Member: 	* Billed from Location ID: Main
Invoice/Credit Note Owner: All	Invoice/Credit Note Number: 	SMI: All	Charge Category: All	Location: 	
File Name: 	Submission Method: All	Payment Status as per Billing Member: All	Payment Status as per Billed Member: All		

Search

Clear

New Search criteria fields

New Search Result Columns

Search Results

Actions	Billing Period	Billed Member	Billing Member's Location ID	Invoice/Credit Note Owner	Transaction Type	Invoice/Credit Note Number	Invoice/Credit Note Status	Charge Category	SMI	Billing Currency	Billing Amount	Exchange Rate	Clearance Currency	Clearance Amount	Payment Status as per Billing	Payment Status as per Billed Member	Submission	File Name
	Feb 2016 P2	XB-E18-Aeroport International	Main	Adam Bell	Rejection Invoice	AD18010225	Presented	Service Provider	B	USD	6,280.219	1.00000	USD	6,280.219	Rejected	Rejected	IS-WEB	
	Feb 2016 P2	RJ-512-ROYAL JORDANIAN	1	John Mullini	Original Invoice	B850227393	Presented	Partner Alliance	B	USD	3,491.330	1.00000	USD	3,491.330	Fully Paid Dir.	Fully Paid Dir.	IS-WEB	
	Feb 2016 P3	RJ-512-ROYAL JORDANIAN	2	SYSTEMUSER	Original Invoice	CVP0227375	Presented	Partner Alliance	B	USD	2,691.320	1.00000	USD	2,691.320	Early Paid Dir. - Open	Early Paid Dir. - Final	IS-WML	MXMLF-P012016020220160216072502.xml
	Feb 2016 P3	RJ-512-ROYAL JORDANIAN	3	SYSTEMUSER	Original Invoice	DVP0577375	Presented	Partner Alliance	B	USD	3,491.330	1.00000	USD	3,491.330	Delivered	Approved	IS-WML	MXMLF-P012016020320160222072502.xml
	Feb 2016 P4	RJ-512-ROYAL JORDANIAN	4	John Mullini	Original Invoice	E850227393	Open	Service Provider	B	USD	1,891.330	1.00000	USD	1,891.330			IS-WEB	

Pagination controls

Submit Selected Invoices

Download

New button to download search results in CSV file

Table 3

File naming conventions for MISC Payment Status Update Input files (both Receivables and Payables)

FILE TYPE	SOURCE	DEST.	NAMING CONVENTION
MISC Receivables Payment Status Updates Input file - compressed and uncompressed	Transmitter/ Sender (Billing Member)	IS	<p>Compressed (25-34 characters): MRSF-BBBBBBBBBBBBDDDDDDSSSSS.ZIP</p> <p>Uncompressed (25-34 characters): MRSF-BBBBBBBBBBBBDDDDDDSSSSS.CSV</p> <p>R: To indicate that file is applicable for the updates on Receivables Invoices/Credit Notes.</p> <p>BBBBBBBBBBBB: Transmitter's/Sender's accounting code, e.g. 125 = British Airways (BA), 001 =</p>

FILE TYPE	SOURCE	DEST.	NAMING CONVENTION
			<p>American Airlines (AA), 057 = Air France (AF). This has a variable length ranging from 3 to 12.</p> <p>DDDDDDDD: Should be a valid date in format YYYYMMDD. E.g. 20160715. This has a fixed length of 8.</p> <p>SSSSS: Sequence of creation of archive within the date. If 25 archives are created by the airline, then the first file will have SSSSS = 00001, the next file will have 00002 and so on till 00025. Will reset to 00001 for every new day. This has a fixed length of 5.</p>
<p>MISC Payables Payment Status Updates Input file - compressed and uncompressed</p>	<p>Transmitter/ Sender (Billed Member)</p>	<p>IS</p>	<p>Compressed (25-34 characters): MPSF-BBBBBBBBBBBBDDDDDDDDSSSSS.ZIP</p> <p>Uncompressed (25-34 characters): MPSF-BBBBBBBBBBBBDDDDDDDDSSSSS.CSV</p> <p>P: To indicate that file is applicable for the updates on Payables Invoices/Credit Notes.</p> <p>BBBBBBBBBBBB: Transmitter's/Sender's accounting code, e.g. 125 = British Airways (BA), 001 = American Airlines (AA), 057 = Air France (AF). This has a variable length ranging from 3 to 12.</p> <p>DDDDDDDD: Should be a valid date in format YYYYMMDD. E.g. 20160715. This has a fixed length of 8.</p> <p>SSSSS: Sequence of creation of archive within the date. If 25 archives are created by the airline, then the first file will have SSSSS = 00001, the next file will have 00002 and so on till 00025. Will reset to 00001 for every new day. This has a fixed length of 5.</p>

FILE TYPE	SOURCE	DEST.	NAMING CONVENTION
Validation Reports for MISC Receivables Payment Status Updates Input files & MISC Payables Payment Status Updates Input files	IS	Transmitter	Compressed (no fixed length): <i><Input File Name></i> _VAL.ZIP Uncompressed: Summary Report (no fixed length): <i><Input File Name></i> _VAL_R1.CSV Detailed Report (no fixed length): <i><Input File Name></i> _VAL_R2.CSV

Table 4

[Specifications and Validations for MISC Receivables Payment Status Updates Input file, for update of table 'Payment Status as per Billing Member'](#)

#	FIELD	DATA TYPE	SIZE	M / O / C	EXAMPLE(S)	COMMENTS / VALIDATIONS / MATCH SPECIFICATIONS
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#	FIELD	DATA TYPE	SIZE	M / O / C	EXAMPLE(S)	COMMENTS / VALIDATIONS / MATCH SPECIFICATIONS
1.	Line Number	N	12	M	a) 1 b) 1234 c) 1234567890 12	<ul style="list-style-type: none"> Should be unique within the file <ul style="list-style-type: none"> Should be a positive number
2.	Billing Year	N	4	M	2016	<ul style="list-style-type: none"> This should match the Billing Year of the Invoice/Credit Note for which update has to be performed <ul style="list-style-type: none"> Should be equal to or greater than 2016
3.	Billing Member Code	A/N	3-12	M	a) 001 b) 3901 c) A7NB d) 0007N9N	<ul style="list-style-type: none"> This should match with the Accounting Code of the Billing Member of the Invoice/Credit Note for which update has to be performed. Match should be case insensitive <ul style="list-style-type: none"> Should be equal to transmitter code (case sensitive match)
4.	Billed Member Code	A/N	3-12	M	a) 075 b) 0006 c) A7NB	<ul style="list-style-type: none"> This should match with the Accounting Code of the Billed Member of the Invoice/Credit Note for which update has to be performed. Match should be case insensitive <ul style="list-style-type: none"> Should be a valid Member Accounting Code (irrespective of any status) Should not be equal to 'Billing Member Code' provided in the file for that record
5.	Invoice/Credit Note Number	A/N	1-10	M	AABA12R001	<ul style="list-style-type: none"> This should match with the Invoice/Credit Note that should be updated. Match should be case insensitive <ul style="list-style-type: none"> Invoice/Credit Note should exist in IS (for the combination of supplied Billing Year, Billing Member and Billed Member provided in the record) Payment status update can be provided for an Invoice/Credit Note ONLY if table 'Payment Status as per Billing Member' has already updated been by the system for that Invoice/Credit Note; and field 'Status (R)' has updated as "Delivered" Beyond these statuses, additional records in table 'Payment Status as per Billing Member' may or may not exist for this Invoice/Credit Note. These may have been applied by the system or by the Billing Member SMI of the Invoice should not be I/X/A/M
6.	Payment Status as per Billing Member	A/N	1-100	M	Fully Paid Dir.	<ul style="list-style-type: none"> The NEW status that should be updated <ul style="list-style-type: none"> Should be a valid and Active status as per the master for where 'Applicable For' = "Billing Member" Match should be performed after trimming of leading and trailing spaces Match should be case insensitive If match is successful, description text of that status as provided in master should be loaded Where a comma is part of this field value, the value of the entire field should be enclosed in double quotes by the Member in CSV file
7.	Remarks	A/N	1-500	O	Xyzabc abcnytc	<ul style="list-style-type: none"> Loading should be performed without any case conversion and after trimming of leading and trailing spaces Where a comma is part of this field value, the value of the entire field should be enclosed in double quotes by the Member in a CSV file

#	FIELD	DATA TYPE	SIZE	M / O / C	EXAMPLE(S)	COMMENTS / VALIDATIONS / MATCH SPECIFICATIONS
8.	Currency of Amount Received	A	3	C	USD	<ul style="list-style-type: none"> • Validations and Loading should be performed after conversion to uppercase, even if letters are provided in lowercase <ul style="list-style-type: none"> ▪ Should be blank / null if the 'Amount Received' is blank / null ▪ Should be a valid currency code as per the currency master whether Active or Inactive ▪ Match & Loading should be performed after trimming leading and trailing spaces ▪ Should be provided if 'Amount Received' is provided
9.	Amount Received	N	18,3	C	4562.859	<ul style="list-style-type: none"> ▪ Should be blank / null if 'Currency of Amount Received' is blank / null ▪ Should be a provided if 'Currency of Amount Received' is provided
10.	Currency of Total Amount Received	A	3	C	USD	<ul style="list-style-type: none"> • Validations and Loading should be performed after conversion to uppercase, even if letters are provided in lowercase <ul style="list-style-type: none"> ▪ Should be blank / null if 'Total Amount Received' is blank / null ▪ Should be a valid currency code as per the currency master whether Active or Inactive if 'Total Amount Received' is provided ▪ Match & Loading should be performed after trimming leading and trailing spaces ▪ Should be a valid code if 'Total Amount Received' is provided
11.	Total Amount Received	N	18,3	C	6524.256	<ul style="list-style-type: none"> ▪ Should be blank / null if 'Currency of Total Amount Received' is blank / null ▪ Should be provided if 'Currency of Total Amount Received' is provided
12.	Date of Wire Transfer Receipt	Date	8	O	20160609	<ul style="list-style-type: none"> ▪ Should be a valid date in format YYYYMMDD
13.	Payment Reference Number / Internal Reference Number	A/N	1-100	O	Ref. 456524AFG001	<ul style="list-style-type: none"> • Loading should be performed without any case conversion and after trimming the leading and trailing spaces • Where a comma is part of this field value, the value of the entire field should be enclosed in double quotes by the Member in CSV file

Table 5

Specifications and Validations for MISC Payables Payment Status Updates Input file, for update of table 'Payment Status as per Billed Member'

#	FIELD	DATA TYPE	SIZE	M / O / C	EXAMPLE(S)	COMMENTS / VALIDATIONS / MATCH SPECIFICATIONS
1.	Line Number	N	12	M	a) 1 b) 1234 c) 1234567890 12	<ul style="list-style-type: none">• Should be unique within the file<ul style="list-style-type: none">▪ Should be a positive number
2.	Billing Year	N	4	M	2016	<ul style="list-style-type: none">• This should match the Billing Year of the Invoice/Credit Note for which update has to be performed<ul style="list-style-type: none">▪ Should be equal to or greater than 2016
3.	Billing Member Code	A/N	3-12	M	a) 617 b) 3901 c) A7NB d) 0007N9N	<ul style="list-style-type: none">• This should match with the Accounting Code of the Billing Member of the Invoice/Credit Note for which update has to be performed. Match should be case insensitive<ul style="list-style-type: none">▪ Should be a valid Member Accounting Code (irrespective of any status)
4.	Billed Member Code	A/N	3-12	M	a) 075 b) 0006 c) A7NB	<ul style="list-style-type: none">• This should match with the Accounting Code of the Billed Member of the Invoice/Credit Note for which update has to be performed. Match should be case insensitive<ul style="list-style-type: none">▪ Should be equal to transmitter code▪ Should not be equal to 'Billing Member Code' provided in the file for that record
5.	Invoice/Credit Note Number	A/N	1-10	M	AABA12R001	<ul style="list-style-type: none">• This should match with the Invoice/Credit Note that should be updated. Match should be case insensitive<ul style="list-style-type: none">▪ Invoice/Credit Note should exist in IS (for the combination of supplied Billing Year/Month/Period and Billing Member, Billed member provided in the record)▪ Payment status update can be provided for an Invoice/Credit Note ONLY if table 'Payment Status as per Billed Member' has already been updated by the system for that Invoice/Credit Note; and field 'Status (P)' has updated as "Received"▪ Beyond these statuses, additional records in table 'Payment Status as per Billed Member' may or may not exist for this Invoice/Credit Note. These have been applied by the system or by the Billed Member▪ SMI of the Invoice should not be I/X/A/M

#	FIELD	DATA TYPE	SIZE	M / O / C	EXAMPLE(S)	COMMENTS / VALIDATIONS / MATCH SPECIFICATIONS
6.	Payment Status as per Billed Member	A/N	1-100	M	Fully Paid Dir.	<ul style="list-style-type: none"> The NEW status that should be updated <ul style="list-style-type: none"> Should be a valid and Active status as per the master for where 'Applicable For' = "Billed Member" Match should be after trimming of leading and trailing spaces Match should be case insensitive If match is successful description text of that status as provided in master should be loaded Where a comma is part of this field value, the value of the entire field should be enclosed in double quotes by the Member in CSV file
7.	Remarks	A/N	1-500	O	Xyzabc abcnytc	<ul style="list-style-type: none"> Loading should be performed without any case conversion and after trimming of leading and trailing spaces Where a comma is part of this field value, the value of the entire field should be enclosed in double quotes by the Member in a CSV file
8.	Currency of Amount Paid	3	3	C	USD	<ul style="list-style-type: none"> Validations and Loading should be performed after conversion to uppercase, even if letters are provided in lowercase <ul style="list-style-type: none"> Should be blank / null if the 'Amount Paid' is blank / null Should be a valid currency code as per the currency master whether Active or Inactive Match & Loading should be performed after trimming of leading and trailing spaces Should be provided if 'Amount Paid' is provided
9.	Amount Paid	N	18,3	C	4562.859	<ul style="list-style-type: none"> Should be blank / null if 'Currency of Amount Paid' is blank / null Should be a provided if 'Currency of Amount Paid' is provided
10.	Currency of Total Amount Paid	A	3	C	USD	<ul style="list-style-type: none"> Validations and Loading should be performed after conversion to uppercase, even if letters are provided in lowercase <ul style="list-style-type: none"> Should be blank / null if 'Total Amount Paid' is blank / null Should be a valid currency code as per the currency master whether Active or Inactive Match & Loading should be performed after trimming of leading and trailing spaces Should be a valid active/inactive code if 'Total Amount Paid' is provided
11.	Total Amount Paid	N	18,3	C	6524.256	<ul style="list-style-type: none"> Should be blank / null if 'Currency of Total Amount Paid' is blank / null Should be provided if 'Currency of Total Amount Paid' is provided
12.	Date of Wire Transfer Execution	Date	-	O	20160619	<ul style="list-style-type: none"> Should be a valid date in format YYYYMMDD
13.	Payment Reference Number / Internal Reference Number	A/N	1-100	O	Ref. 456524AFG 001	<ul style="list-style-type: none"> Loading should be performed without any case conversion and after trimming of leading and trailing spaces Where a comma is part of this field value, the value of the entire field should be enclosed in double quotes by the Member in CSV file

Appendix B – CMP 663, CMP692

Note: The Miscellaneous Receivables and Payables report are changed due to impact of CMP 663 and 692. Additional 'Search Criteria' and columns have been added

Table 1

Miscellaneous Charge Summary Report-Payables

Sort Criteria: Billing Month (asc), Billing Period (asc), Billing Member Designator Code (asc), Settlement Month Indicator (asc), Transaction Type (asc), Charge Category (asc)

New Columns: "Net Due Date" in report indicating Net Due Date when available
"Transaction Type" in report indicating Type of Invoice

New columns "Payment Status as per Billing Member" and its associated fields.

New columns "Payment Status as per Billed Member" and its associated fields.

Billing Month	Billing Period	Received On	Settlement Method Indicator	Billing Member Code	Billing Member Name	Invoice Number	Invoice Date	Net Due Date	Transaction Type	Charge Category	Billing Currency	Billing Currency Amount	Exchange Rate	Clearance Currency	Clearance Currency Amount	Payment Status as per Billing Member	Remarks (Billing Member)	Currency of Amount Received (Billing Member)	Amount Received (Billing Member)	Currency of Total Amount Received (Billing Member)	Total Amount Received (Billing Member)	Date of Wire Transfer Receipt (Billing Member)	Payment Reference Number / Internal Reference Number (Billing Member)	Payment Status as per Billed Member	Remarks (Billed Member)	Currency of Amount Paid (Billed Member)	Amount Paid (Billed Member)	Currency of Total Amount Paid (Billed Member)	Total Amount Paid (Billed Member)	Date of Wire Transfer Execution (Billed Member)	Payment Reference Number / Internal Reference Number (Billed Member)
Jun-15	4	10-Jul-15	I	KL-074	KLM	110876543	22-Jun-15		Original Invoice	Engineering	EUR	2456.75	1.00000	EUR	2456.75	Processed via CH							Processed via CH								
Jun-15	4	10-Jul-15	I	AF-067	Air France	234157890	24-Jun-15		Rejection Invoice	Ground Handling	EUR	1560.00	1.00000	EUR	1560.00	Rejected							Rejected								
Jun-15	4	10-Jul-15	I	AF-067	Air France	234157890	26-Jun-15		Correspondence Invoice	Airport	EUR	492.50	1.00000	EUR	492.50	Processed via CH							Processed via CH								
Jun-15	4	10-Jul-15	B	AF-067	Air France	142767N	28-Jun-15	10/Sep/15	Original Invoice	Finance	EUR	628.46	1.00000	EUR	628.46	Payment Received	No further action	EUR	228.46	EUR	628.46	04/Sep/15	PLSJD765B	Paid in Full	Fully paid	EUR	228.46	EUR	628.46	04/Sep/15	2876KJHGG6767

New Column "Received On" in report indicating Presentation Date or Daily Delivery Date

Table 2

Miscellaneous Invoice Summary Report-Receivables

Sort Criteria: Submission Method (asc), Billing Month (asc), Billing Period (asc), Billed Member Designator Code (asc), Settlement Month Indicator (asc), Transaction Type (asc), Charge Category (asc)

New Columns: "Net Due Date" in report indicating Net Due Date when available
"Transaction Type" in report indicating Type of Invoice

New columns "Payment Status as per Billing Member" and its associated fields.

New columns "Payment Status as per Billed Member" and its associated fields.

Submission Method	Billing Month	Billing Period	Delivered On	Settlement Method Indicator	Billed Member Code	Billed Member Name	Invoice Number	Invoice Date	Net Due Date	Transaction Type	Charge Category	Billing Currency	Billing Currency Amount	Exchange Rate	Clearance Currency	Clearance Currency Amount	Payment Status as per Billing Member	Remarks (Billing Member)	Currency of Amount Received (Billing Member)	Amount Received (Billing Member)	Currency of Total Amount Received (Billing Member)	Total Amount Received (Billing Member)	Date of Wire Transfer Receipt (Billing Member)	Payment Reference Number / Internal Reference Number (Billing Member)	Payment Status as per Billed Member	Remarks (Billed Member)	Currency of Amount Paid (Billed Member)	Amount Paid (Billed Member)	Currency of Total Amount Paid (Billed Member)	Total Amount Paid (Billed Member)	Date of Wire Transfer Execution (Billed Member)	Payment Reference Number / Internal Reference Number (Billed Member)		
IS-Web	Jun-15	4	10-Jul-15	I	KL-074	KLM	110876543	22-Jun-15		Original Invoice	Engineering	EUR	2456.75	1.00000	EUR	2456.75	Processed via CH							Processed via CH										
IS-Web	Jun-15	4	10-Jul-15	I	AF-067	Air France	234157890	24-Jun-15		Rejection Invoice	Ground Handling	EUR	1560.00	1.00000	EUR	1560.00	Rejected							Rejected										
IS-Web	Jun-15	4	10-Jul-15	I	AF-067	Air France	234157890	26-Jun-15		Correspondence Invoice	Airport	EUR	492.50	1.00000	EUR	492.50	Processed via CH							Processed via CH										
IS-Web	Jun-15	4	10-Jul-15	B	AF-067	Air France	142767N	28-Jun-15	10/Sep/15	Original Invoice	Finance	EUR	628.46	1.00000	EUR	628.46	Payment Received	No further action	EUR	228.46	EUR	628.46	04/Sep/15	PLSJD765B	Paid in Full	Fully paid	EUR	228.46	EUR	628.46	04/Sep/15	2876KJHGG6767		

New Column "Delivered On" in report indicating Presentation Date or Daily Delivery Date

Appendix C CMP 691

Table 1

Home >> Reports >> Passenger >> Receivables >> Non Sample Rejection Analysis

Receivables - Passenger Rejection Analysis - Non Sampling

Search Criteria

* From Billing Year: Please Select ▼	* From Billing Month: Please Select ▼	* To Billing Year: Please Select ▼	* To Billing Month: Please Select ▼
Billed Member Code: <input type="text"/>	* Currency Code USD ▼	Include FIM Data: <input checked="" type="checkbox"/>	

Generate Report

(New) Replacement fields for fields 'Billing Year' and 'Billing Month'

Table 2

Home >> Reports >> Passenger >> Payables >> Non Sample Rejection Analysis

Payables - Passenger Rejection Analysis - Non Sampling

Search Criteria

* From Billing Year: Please Select ▼	* From Billing Month: Please Select ▼	* To Billing Year: Please Select ▼	* To Billing Month: Please Select ▼
Billing Member Code: <input type="text"/>	* Currency Code USD ▼	Include FIM Data: <input checked="" type="checkbox"/>	

Generate Report

(New) Replacement fields for fields 'Billing Year' and 'Billing Month'

Appendix D CMP 666

Modified layout of tab 'e-Billing' of the Member Profile

Legal Services

Digital Signature Application Service:
 **Activated**

Digital Signature Verification Service:
 **Not Activated**

Receivable Invoices
DS to be applied for:

[Add/Edit](#)

Payables Invoices
DS to be applied for:

[Add/Edit](#)

Default Invoice Footer Text

The below text will appear on all invoices unless overridden by the Invoice data supplied in IS format or by the details in the Location tab:

[Edit..](#)

Legal Archiving

Legal Archiving Service:
 **Activated**

Legal Archiving Required for PAX Receivables Invoices:

Legal Archiving Required for PAX Payables Invoice:

Legal Archiving Required for CGO Receivables Invoices:

Legal Archiving Required for CGO Payables Invoices:

Legal Archiving Required for MISC Receivables Invoices:

Legal Archiving Required for MISC Payables Invoices:

Legal Archiving Required for UATP Receivables Invoices:

Legal Archiving Required for UATP Payables Invoices:

Include Listings in PAX Receivables Archives:

Include Listings in PAX Payables Archives:

Include Listings in CGO Receivables Archives:

Include Listings in CGO Payables Archives:

Include Listings in MISC Receivables Archives:

Include Listings in MISC Payables Archives:

Include Listings in UATP Receivables Archives:

Include Listings in UATP Payables Archives:

[MISC Receivables Archiving Required for Locations](#) [MISC Payables Archiving Required for Locations](#)

Two new hyperlinks added as part of CMP #666

Modified Layout of tab 'Miscellaneous' of the Member Profile

Existing profile element 'Daily Payable Outputs for Bilateral Invoices' renamed and re-positioned

New profile elements

Validations Rejection on Validation Failure: <input type="text" value="Reject Invoice in Error"/>		Online Correction Allowed Online Correction Allowed: <input type="checkbox"/>		Supporting Documents Additional File Types Accepted: <input type="text" value=".docx"/>		Future Billings Submissions Future Billing Submissions Allowed: <input type="checkbox"/>	
Output Files: Billed Invoices: IS-XML <input type="checkbox"/> Edit...		Billing Invoices Submitted On Behalf of the Member: <input type="checkbox"/> Edit...		Daily IS-XML files for Receivables IS-WEB Invoices: <input type="checkbox"/> Edit...			
Daily Payables Bilateral Invoices: Daily Delivery in IS-WEB: <input type="checkbox"/>		Daily Offline Archive Outputs: <input type="checkbox"/>		Daily IS-XML Files: <input type="checkbox"/>		} New section	
'Daily Offline Archive Outputs' and 'Daily IS-XML Files' can be opted for only if 'Daily Delivery in IS-WEB' is chosen							
Offline Archive Outputs As a Billed Entity <input type="checkbox"/> Edit...		Invoice PDF <input type="checkbox"/> Edit...		Details Listings <input type="checkbox"/> Edit...		Supporting Documents <input type="checkbox"/> Edit...	
As a Billing Entity <input type="checkbox"/> Edit...						Digital Signature Files <input type="checkbox"/> Edit...	
Location Specific Output Files Receive Copy of Location Specific Files at Location Main: <input type="checkbox"/>							
Certification and Migration Details							
IS-XML	Certification Status	Certified On	Migration Period				
	<input type="text" value="Certified"/>	<input type="text" value="01-Oct-11"/>	<input type="text" value="1900-Jan-01"/>				
IS-WEB			<input type="text" value="1900-Jan-01"/>				
IS Contacts View/Edit							
<input type="button" value="Save Miscellaneous Details"/>							

